

General Terms and Conditions (GTC) of IBM iX Berlin GmbH

1 Scope of Application

- 1.1 The following General Terms and Conditions (GTC) shall apply to all contracts concerning work and/or services of the IBM iX Berlin GmbH. The IBM iX Berlin GmbH named in the Contract shall in the following be referred to as "Agent".
- 1.2 The following GTC shall apply exclusively. The Client's GTC shall not apply, unless its application will expressly be acknowledged in writing by the Agent.
- 1.3 Besides these GTC, special terms and conditions of the Agent may apply additionally.
- 1.4 contract shall become effective upon the Client's and Agent's signing of an order form respectively signing of a quotation or upon the Client's written order and the Client's subsequent receipt of the Agent's corresponding order confirmation.

2 Performance Periods

Unless deadlines will not have expressly been agreed upon as binding within the Contract (fixed date), performance periods shall be non-binding.

3 Remuneration

- 3.1 Remuneration shall be agreed upon as a fixed price or according to the effort (time and materials basis). For a remuneration determined by effort [Aufwand], billing shall be calculated according to the respectively applicable charge rates, if nothing to the contrary has been agreed upon.
- 3.2 Prices quoted by the Agent shall be considered as net prices in Euro, if nothing to the contrary has been agreed upon.
- 3.3 Value added tax shall be charged according to the value added tax rate applicable at the time of the service provision. In case the value added tax rate should be changed during the contractual period, then the periods with the respective value added tax rates shall be considered as agreed upon separately.
- 3.4 Unless otherwise agreed, charges and other levies shall be borne by the Client, even if those should be levied at a later date.
- 3.5 The Agent may increase charge rates and minimum rates for services provided under these

GTC by written notification with a period of four (4) months. The increase shall be effective upon invoicing, at the beginning of a calculation period or on the date stipulated in the notification.

4 Adjustment for inflation

- 4.1 The contracting parties shall be entitled to demand a price adjustment once a year in line with general economic changes as described below.
- 4.2 This price adjustment shall be applied to all prices agreed in the framework contract or an individual contract in the year of the price adjustment and all subsequent years of the agreed contractual term, unless expressly agreed otherwise therein.
- 4.3 The price adjustment shall take place for the first time not less than 12 months following conclusion of the contract. IBM iX shall notify the Client of the adjusted prices and shall invoice the Client for the agreed services on the basis of the adjusted prices as of the notification. Should this price index be corrected after publication and should this correction not yet have been taken into account by IBM iX in the price adjustment, IBM iX shall correct the price adjustment accordingly, also on a retroactive basis.
- 4.4 The Client and IBM iX agree to use the "DJ7516 time series: collective bargaining earnings, manufacturing industry incl. construction, incl. all ancillary agreements, hourly basis for Germany; published by the Deutsche Bundesbank in the Monthly Report, Statistical Section" to determine the price adjustment. Should this price index no longer be available or should it have been substantially changed, a comparable index published at least annually from a source accepted by both Parties shall be used in its place.
- 4.5 The aforementioned price index can be found at the following link:

 <a href="https://www.bundesbank.de/dynamic/action/en/sta-tistics/time-series-databases/time-series-databases/time-series-databases/745582/745582?tsld=BBK01.DJ7516&lis-tld=www_v36_2011_tarifinsstd&dateSelect=2021
- 4.6 The index value from the previous year (Current Index) and the index value used in the year of the last price adjustment (as Current Index) shall be used to calculate the price adjustment (Last Index Used). Should a price adjustment not yet have been made



for this contract, the index of the last year before the start of the contract (base year index) shall be used as the Last Index Used.

5 Other Costs

- 5.1 The Agent's travel times shall have to be refunded at 50% of the agreed charge rates. Documented travel expenses shall have to be refunded by the Client as follows: using motor vehicles at EUR 0.30 per kilometre driven; economy flights within the EU and Switzerland; 2nd class rail fares; taxi rides and overnight accommodation according to actual expenditure; extra board expenses at the rates recognised for tax purposes. Means of transport and overnight accommodation shall have to be chosen whilst considering economic factors.
- 5.2 The agreed remuneration shall not include waiting times requested by or attributable to the Client. Such waiting times shall be invoiced as additional expenses in accordance with the provisions stipulated under Item 3.1.). In case further expenses should accrue for the Agent as a result of such waiting times, these expenses shall have to be compensated by the Client separately.

6 External Services

6.1 In case, the Agent should on behalf of the Client - initially on her own account - commission third party services, as for instance production orders placed with third parties, acquisition of third-party rights (e.g. image rights, sound rights, copyrights personal rights), the Client shall owe towards the Agent a handling fee of 15 % of the respective contract value charged for support, processing and monitoring. In cases where the foreseeable expenditure on third-party services should exceed EUR 10,000.00, the Agent shall be entitled to request advance payments to the amount of the gross order value. These advance payments shall immediately fall due.

7 Terms of Payment

- 7.1 Remunerations shall fall due for payment immediately after the service has been rendered or in the case of work performances after acceptance respectively partial acceptance. If remuneration determined by effort should have been agreed, the Agent may alternatively submit invoices every calendar month.
- 7.2 Other costs shall fall due for payment on being invoiced. The invoice shall be submitted monthly

- at the end of the respective calendar month or after execution of the performance. The Parties shall reserve the right to agree on maturity dates for progress payments or monthly lump-sum payments. Upon receipt of payment requests, these shall be due without deduction or retentions. If a payment should not have been credited within 14 days after the invoice date, the Agent may claim default interests at the statutory rate.
- 7.3 The Client may only set off or retain payments if her counter-claim should be uncontested or should be recognised in an enforceable judgement.
- 7.4 In the event of default in payment, the Contractor may suspend work until payment has been made, provided that a reasonable period of time previously set for the Client has elapsed without success and the amount owed is not a relatively small amount. Before resuming work, the Client shall agree with the Agent on adapted conditions in a CR.
- 7.5 The Contractor is permitted to assign payment claims to third parties. See also 17.2.

8 Rights of Use

- 8.1 The rights of use in the contractual objects [Leistungsgegenstande] that will be granted to the Client shall be determined by the in this respect individually concluded contractual agreements.
- 8.2 If no provisions, or incomplete provisions, on rights of use should have been concluded in the contractual deed and/or in the Agent's quotation accepted by the Client, the following shall apply:
- 8.2.1 As a matter of principle, the content, scale and scope of granting rights of use in the contractual objects, as well as any possible restrictions of the rights of use in terms of time frame and locality shall depend upon the purpose of the Contract. At all times, the Client shall only be granted such rights of use needed to enable her to use the contractual objects for the intended purpose.
- 8.2.2 The Agent shall always grant non-exclusive rights of use in the contractual objects.
- 8.2.3 As a matter of principle, the Agent will not grant any editing right to the Client. Therefore, the Client shall in particular be prohibited from making the contractual objects available to third parties, especially towards the Agent's competitors, and from giving such third parties access to the contractual

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objects so that they may edit or rearrange them for the Client. Moreover, on a case-by-case-basis, an individually granted non-exclusive editing right shall not extend to contractual objects, where source code analyses or changes to the source code will be required for editing or rearranging the contractual objects, unless such practices should have expressly been permitted.

- 8.2.4 The Client may not transfer the granted rights of use to third parties. Nor shall the Client receive the right to grant non-exclusive rights of use to third parties, or to allow third parties to use the contractual objects. However, companies in which the Client should participate to more than 50 % (affiliated companies) shall not be considered as third parties.
- 8.3 Granting of rights of use shall be subject to the condition precedent that the agreed remuneration will be paid in full by the Client. However, the Agent shall acquiesce to the contractual objects being used to the extent agreed in the Contract, as long as no default in payment will have occurred.
- 8.4 The Agent shall not grant any rights of use to the Client in respect to copyrightable works (e.g. drafts, concepts, exposes), which have been rejected by the Client.
- Inventions, which will be jointly created by Client's and Agent's employees or by employees of the respectively affiliated companies during the time of providing the service, shall belong to both contractual partners, likewise the right to apply for a proprietary right for the invention and likewise proprietary rights granted on the invention. Each contractual partner shall be entitled to use such proprietary rights and to grant licences to third parties or to transfer her rights without informing the other contractual partner about it, without effecting payments to her. Expenditures to obtain and maintain a joint proprietary right shall be borne by both contractual partners in equal shares. If a contractual partner should waive the registration in a country, thus the other contractual partner may register the proprietary right in that country at her own expenses and will thus have complete control over the registration and continuity, whereby in each case both contractual partners will remain holder of the proprietary right.
- 9 Source Code
- 9.1 Unless expressly agreed in the Contract, the

Agent shall not surrender any source code to the Client. If delivery of the source code should contractually be agreed upon as part of the contractual objects, the arrangements about rights of use will also apply in this respect. On no account, shall the Agent grant more or other rights in the source code than those granted in the contractual objects. As a matter of principle, no editing rights in the source code will be granted.

10 Correction Level

- 10.1 In case a correction level should have been contractually agreed upon as regards to the contractual objects, the following procedure will apply:
- 10.2 At the beginning of the correction level, the Agent shall hand over the work result to the Client, requesting in writing to declare whether the work result does conform to the Contract. Within a period stipulated by the Agent, the Client will declare in writing that the work result does conform to the Contract, or in what respect a correction will yet be necessary.
- 10.3 Provided such request for a correction does not constitute a change request pursuant to Item 14) of these GTC, the Agent shall revise the work result at no extra charge.
- 10.4 If the Client should express further requests for corrections after such revision, the Agent will have to point out to the Client that the contractual object does not include any further revision, and that any further request for a correction shall be treated as a change request.
- 10.5 In case that the contractual object should include several correction levels, this procedure shall apply mutatis mutandis.

11 Client's Cooperation

- 11.1 The Client shall have to identify a contact person to the Agent, a contact person who shall be authorised to submit and receive information and declarations of intent.
- 11.2 The Client shall be obliged to execute any acts of cooperation necessary for rendering the agreed services, in particular, to provide the Agent with all necessary information and documents. Providing inaccurate or incomplete information and/or documents shall be at the Client's expenses.
- 11.3 The Client shall grant to the Agent sufficient, free and secure access to her premises and systems (including remote access) as well as provide infor-

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mation, employees and other resources, if this should be required for providing the service by the Agent.

- 11.4 Insofar as the Client should in the context of the provision of services grant access to the Agent to her facilities as well as to software, hardware and to other utilities (including remote access) or make these available, the Client shall procure for the Agent all necessary licences or approvals required for the use of the aforementioned resources needed to provide contractual objects. If the aforementioned licences and/or approvals should not be procured by the Client in good time, the Agent shall be exempt from her obligations, to the extent as those obligations will be affected by the non-fulfilment.
- 11.5 If the service will have to be altered on account of an omitted act of cooperation, in particular as a result of information already provided having to be corrected, or as a result of information having to be subsequently submitted, this shall be deemed to be a change request within the meaning of Item 14). If the Agent should stipulate a grace period for the Client in order to fulfil her obligation to cooperate, the Agent shall be entitled to cancellation, upon the futile expiry of the grace period.
- 11.6 The Client shall be responsible for the materials made available to the Agent in order to implement the Contract to be free from proprietary rights and other rights of third parties that could limit or exclude the planned use. The Client shall exempt the Agent from all claims by third parties that the latter could enforce towards the Agent on account of existing rights in any materials introduced. In this context, the Client shall above all assume all and any obligations towards collecting societies.
- 11.7 The Client shall be responsible for regularly backing up her data as appropriate to the relevance of the respective data.

12 Acceptance (Services under a Contract for Work and Services)

12.1 In respect to work performances owed, the Client shall be under the obligation to formally accept the services rendered by the Agent, once the Agent will have given the Client written notification of completion of the service and once the Agent made the services available to the Client. If according to the nature of the contractual object an acceptance testing should be considered, the obligation to declare

acceptance shall only apply if the services will have passed an acceptance testing without any substantial defects becoming evident. Unless otherwise agreed, the to be performed acceptance testing and the declaration of acceptance shall have to be executed within two weeks following notification about completion and surrender of the contractual object.

- 12.2 If acceptance should justifiably be refused, the aforementioned period for acceptance shall recommence after notification of completion will have been re-issued.
- 12.3 Acceptance expressly declared by way of conclusive behaviour, for example by commencement of the intended use, shall be equivalent to an expressed declaration of acceptance. Moreover, if the Client should fail to declare acceptance (also not by way of conclusive behaviour) within a specifically set period, despite being obliged to declare acceptance according to the above provisions, acceptance shall be considered to have been effected.
- 12.4 The Agent shall reserve the right to present to the Client partial-deliveries and/or partial-services for a partial acceptance, insofar as a partial acceptance should be possible given the nature of partial-performance.

Warranty (Services under a Contract for Work and Services)

- 13.1 In respect to services under a contract for work and services, the Agent shall warrant that the agreed performance characteristics will be fulfilled and will correspond to the scope of performance. In this respect, the Parties shall concur that in terms of software an absolute absence of errors is neither possible nor required.
- 13.2 The warranty period shall be one year, commencing upon the date of acceptance. However, the short warranty period shall neither apply to claims for damages based on injury to life, limb and health nor to claims under warranties assumed by the Agent nor to cases, where the Agent should be responsible for wilful intent or for fraudulent concealment of a defect.
- 13.3 If, after acceptance, the Client should discover defects that existed at the time of acceptance, but were not visible, the Client will immediately have to report them to the Agent, but within two weeks after their discovery at the latest. Such notification of defects shall have to be submitted in writing, together

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with a qualified description of each defect, thus facilitating traceability for the Agent about the reported defect. If such notification should not be given in a timely and proper manner, the contractual object shall be considered as approved in respect to such defect. Asserting warranty claims in this respect will then be excluded.

- 13.4 The Agent shall eliminate, at her own expenses, all defects that have been duly reported before the warranty period will expire. If an inspection should reveal that no defect exists, the Agent may demand that the time invested be remunerated applying the agreed daily rates, if the Client on exercising due diligence could have realised that the Agent's service was not defective.
- 13.5 To the extent possible, and insofar as it should be acceptable towards the Client as regards to the defect's impact, the Agent shall be entitled to provide an interim solution for working around the defect until the defect will definitively be eliminated.
- 13.6 The warranty obligation shall be inapplicable if the Client herself should alter the contractual object or if she should mandate third parties to do so, unless the Client will prove that the defect or malfunction is not attributable to the alterations executed by the Client or by third parties.
- If, after receipt of a proper notice of defects, substantial defects should not be eliminated by the Agent within a reasonable period of time, but should be contained by means of an acceptable interim solution, the Client shall be obliged to stipulate a further appropriate grace period towards the Agent. Nonetheless, any circumstances in the Client's sphere, which should prevent, interfere or delay the elimination of the defects, will be at the Client's expenses. If the Agent should be unable to remedy the defect within the grace period, the Client may - insofar as the performance's value or suitability should be limited - at her own discretion request a reduction in price or rescission of the Contract. As regards to negligible defects both compensation for damages and withdrawal from the Contract shall be excluded.

14 Protective Rights of Third-Parties

14.1 The Client shall be responsible for the contractual objects provided to the Agent being free from protective rights and other rights of third parties, which could limit or exclude the implementation of the

Contract.

14.2 The Agent shall only be required to scrutinise the legal permissibility of the contractual objects (particularly in terms of competition law and trademark law) if this should expressly be commissioned. In that case - unless otherwise agreed - the Client will bear the fees and costs thus arising for the Agent and for third parties (lawyer, public authorities, etc.) at market conditions. Nor shall the Agent be under any obligation to check the accuracy of any factual statements concerning the Client's products or performances that will be provided or approved by the Client and possibly contained in the contractual objects. The Agent shall be entitled but not obliged to file for the registration of protective rights in respect of her own performances.

15 Change Request

- 15.1 If the Client should request a change to be made to the services owed by the Agent, she shall address such change request (CR) to the Agent in writing.
- 15.2 Among other things a change request shall be given if a.) the Client will issue new requirements not agreed hitherto as regards to the contractual object; or b.) the Client will issue a requirement as regards to the contractual object previously expressly excluded from the contractual object; or c.) the Client will specify a requirement towards the contractual object deviating from what will have previously been agreed upon.
- 15.3 The Agent shall examine what consequences such change request will have on the contractual object, particularly in respect to remuneration and deadlines. The Agent shall notify the Client in writing if the change request will be unacceptable for the Agent, or stating the conditions under which the change request may be realisable.
- 15.4 Within a period specified by the Agent, the Client shall decide, whether to accept the Agent's quotation for implementing the change request. If no agreement should be reached within the period specified by the Agent, thus the contractual object will remain as originally agreed upon.
- 15.5 In case that the examination of the change request should hinder adherence to deadlines, the Agent shall inform the Client about this. In any such case, Client and Agent shall undertake to ensure that

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deadlines will be adjusted. The Agent shall not be in default if Client and Agent fail to reach an agreement on postponing such deadlines due to examining a change request.

15.6 If Agent and Client should fail to agree to alter the contractual object on account of the change request, the Client shall have to reimburse all expenditure incurred for examining such change request, for preparing a change proposal and for possible waiting times. This expenditure shall be calculated according to the agreed daily rates.

16 Agent's Liability

16.1 Agent's entire liability for all claims related to an Agreement will not exceed the amount of any actual direct damages incurred by Client up to the greater of €500,000 (five hundred thousand euro) or the amounts paid (if recurring charges, up to 12 months' charges apply) for the service that is the subject of the claim, regardless of the basis of the claim. In case of ordinary negligence Agent will not be liable for indirect, or economic consequential damages, (or lost profits, business, value, revenue, goodwill, or anticipated savings). These limitations apply collectively to Agents, its affiliates, contractors, and suppliers.

16.2 The following amounts are not subject to the above cap: (i) third party payments referred to in the paragraph below; and (ii) damages for body injury (including death); (iii) loss or damage caused by a breach of guarantee assumed by Agent in connection with any transaction under this Agreement; and (iv) caused intentionally or by gross negligence.

16.3 If a third party asserts a claim against Client that using a Agent Service acquired under the Agreement infringes a patent or copyright, Agent will defend Client against that claim and pay amounts finally awarded by a court against Client or included in a settlement approved by Agent, provided that Client promptly: i) notifies Agent in writing of the claim; ii) supplies information requested by Agent; and iii) allows Agent to control, and reasonably cooperates in, the defense and settlement, including mitigation efforts.

16.4 Agent has no responsibility for claims based on Non-Agent products and services, items not provided by Agent, or any violation of law or third party rights caused by Client's Content, materials, designs, or specifications or the use of non-up-to-date

versions or releases of an Agent product were caused and would have been avoidable by the use of the current release or the current version.

17 Sub-Contractors/Assignment

17.1 The Agent shall be permitted to employ subcontractors for providing the services.

17.2 The Agent shall be entitled to assign or transfer in whole or in part individual rights and obligations from the present Contract to her associated companies, and also to assign the Contract in its entirety, provided that Client's legitimate interests will not be impaired thereby. Furthermore, the contractual Parties shall agree that the assignment of rights from a contract, with exception of the Agent's payment claims, will require the prior approval of the other Party. The approval may only be refused for good cause. The sale of a business unit of the Agent, which will affect all clients of the Agent in equal measure, shall not be considered as an assignment in the aforementioned sense. Furthermore, no third party may derive any rights from this Contract.

18 Termination

18.1 The Parties may terminate a contract for good cause without notice in writing, if the other Party should fail to fulfil her contractual obligations, even after having been granted an appropriate grace period. However, in case of negligible contract violations a termination without notice shall be excluded.

18.2 An ordinary termination shall be permitted to each Party with a termination period extending to % of the project's duration, but at least 2 months. In case of a termination on behalf of the Client, the Client shall be obliged to pay for the services as well as for the materials provided up until the termination of the Contract (in case of an extraordinary termination, due to a reason for which the Agent should be responsible, only for such materials, which are usable for the Client), the Client shall also compensate Agent's further costs and claims, which result from the stipulations of this Contract or from statutory regulations.

18.3 Insofar as contractual provisions will according to their very nature not be temporarily limited, they shall be applicable beyond the termination of the contractual relationship; this shall also apply to possible legal successors and authorised persons.

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19 Retention of Title

Materials and other items supplied by the Agent shall remain the Agent's property until all claims against the Client arising from the business relationship will have been satisfied.

20 Data Processing for Own Purposes

20.1 The Client shall grant her consent that the IBM iX GmbH, Chausseestra^e 5, D-10115 Berlin (in the following "IBM iX Berlin") will collect, process and use the Client's contact data for the purpose of transacting the contractual relationship as well as for maintaining the business relationship towards the Client. Contact data are business-related contact information, which the Client shall make available to the Agent, in particular names, occupational titles, business addresses, business telephone and fax numbers as well as e-mail addresses of Client's employees or of third parties. Furthermore, the Client shall grant her consent that the contact data shall be made available, processed and used by IBM Germany, IBM Companies and IBM Business Partners as well as by their respective sub-contractors, within the scope of the within this passage contemplated purposes of use. IBM Companies are the International Business Machines Corporation with headquarter in Armonk, New York (USA) and her affiliated corporate companies.

20.2 For marketing purposes IBM iX Berlin, IBM Germany, IBM Companies and IBM Business Partners shall be entitled to use themselves or to have the Client's contact data or that of Client's employees used by third parties in order to advertise - per telephone, fax or per e-mail - products and services rendered by IBM Germany. At any time, Client and her employees shall be entitled to object to collecting, processing and using their contact data for marketing purposes.

20.3 The Client shall grant her consent to transmission of contact data to countries outside the European Economic Community considering the purposes of use contemplated within the scope of the two foregoing passages, subject to the condition that IBM iX Berlin will ensure an adequate data protection level by taking suitable measures. This may occur for instance by concluding standard contractual clauses published by the European Commission or other contractual arrangements released by the pertinent data

protection supervisory authority.

21 Follow-up Orders

The Client may place follow-up orders for service provisions up to the amount of EUR 50,000.00 (EURO fifty-thousand) either verbally, by informal writing or per e-mail. Thus, a contract shall become effective upon the Client's subsequent receipt of the Agent's corresponding order confirmation.

22 Press Releases / References

22.1 For purposes of image cultivation, upon stating references, the Agent herself and as part of the IBM Group shall be entitled to refer to services, i.e. services to be rendered or already rendered for the Client, on her website or on the IBM website and in her own documentations or in IBM documentations, for advertising purposes or for competitions. For her image cultivation, the Agent may additionally release press statements about the Client's order and the project, after prior consultation with the Client. Furthermore, none of the Parties shall be entitled to use the brand name, company symbol or other logos of the other or of one of her associated companies for advertising or publication without prior written consent by the other Party.

23 Statute of Limitations

23.1 The Parties shall concur that claims derived from this Contract - provided that there is no deviating regulation stipulated under Item 12) (Warranty) of these General Terms and Conditions - shall be subject to a limitation period of three years. Exempted from this, are claims for which a longer time period should be prescribed as mandatory by law.

24 Responsibility

The Parties shall concur that with exception of payment obligations, none of the Parties will be responsible for non-fulfilment of obligations due to reasons beyond their own sphere of influence.

25 Export- and Import Laws

25.1 The contractual Parties shall be responsible for compliance with all applicable export- and import laws and the thus related regulations on embar- gos and economic sanctions, including such of the United States of America, which prohibit or restrict directly or indirectly the export, re-export, transfer of products, technologies, services or data in specific countries or for specific end-uses or end-users. Client shall acknowledge that the Agent may deploy global

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resources (personnel with temporary residence permits on site as well as personnel at sites worldwide). Client shall not provide Agent nor her associated companies with content subjected to export controls or else requiring export licences.

25.2 Notwithstanding any provisions to the contrary within this Contract, none of the contractual Parties shall be obliged to execute any actions, which will violate applicable law or which will be punishable due to applicable law.

26 Disagreements

The Parties shall initially seek to resolve any disagreements or complaints in a spirit of partnership. In particular, before taking legal action for non-performance of a contractual obligation, each Party shall reasonably enable the other to meet their obligations.

27 Place of Jurisdiction and Place of Fulfilment

Berlin shall be the place of jurisdiction and the place of fulfilment for all legal disputes resulting directly or indirectly from the contractual relationship, provided that Client is a registered tradesman within the meaning of the German Commercial Code, a legal entity under public law or a special fund under public law.

28 Applicable Law

The Contract, including these General Terms and Conditions, shall be exclusively governed by the laws of the Federal Republic of Germany. Applicability of the UN Convention on Contracts for the

International Sale of Goods and the German Private International Law shall be excluded. This text shall be governed by and construed in accordance with the laws of Germany. The English version of this text serves only for information and is not part of the GTC. Therefore, in the event of any inconsistency between the German and the English version, only the German version shall apply

and Conditions.

29 Partial Ineffectiveness

If one provision within these General Terms and Conditions should be or become ineffective, the effectiveness of the remaining provisions will not be affected.

Version dated: May 2023

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